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### Adding Product Code Attributes

This guide explain the basics of product attributes and how to both manually add and import attributes to your ecom site.

### Types of Product Attributes

#### Type: User Defined

Enables you to add multiple products/assets to a single product code page, and offers the user a drop down menu on the product code page to select which asset to add to cart.



In this case, there is one product code page with multiple assets assigned to it. Each asset has an attribute assigned to it, so when a user selects a size, the price and item product number are updated automatically.

### Type: Filter and Info

Enables the user to filter products by attribute via left-navigation on a category or sub-category screen while also hiding the user defined attribute from the product code pages.





### Manually Adding User Defined Attributes

- 1. Click Product Attributes from the Menu on the Left
- 2. You can search (by status) for Active or Inactive Product Attributes to edit/delete.
- 3. Click Add to Create a new attribute
- 4. Fill out Name and Published Name. These are typically the same and for this example we will use the name "Size". Make sure the Type is set to User Defined and that the active checkbox is checked. Click Save.

🖀 Home	/ Product	Attribu	utes / Attribute								
^										Chan	ged by: Cancel Save
Name:		Size	2				Published Name:	Size		Active: 🔽	
Enable Col	lor Codes:		or Images:	Туре:	User Defined	•					

5. Click Add to add each size attribute. You can leave the Sort Order blank when typing in each value, for each new attribute. The software will automatically number them. You can rearrange these in any order you want. Click Save in the top right corner when you are finished adding all attribute values.

A Size			Change	d by: subid 04/18/	2025 13:21 PM	nncel Save
Name: Size		Published Name: Size		Active:	2	
Enable Color Codes: or images: type:	User Defined	•				
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Value		ode Image	Sort Order *	Default	Action	
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Product Attributes / Attribute	User Defined Color Code	Published Name: Size  Trage	Sort Ord	Changed 1 2 3 4	by: subid 04/18 Active: Default B	Add  Action  Code to the field of the field

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6. Click the Product Codes menu item on the left and navigate to a product code page with multiple assets.

You can see below we have multiple assets assigned to this product code page. If you need to add more assets, click the Not Assigned radial button and search for the asset to add and then click assign.

Description Left Descr	iption ERP Products	Attributes Related Products	SEO Page Tabs	Groups Publish History Images Attribut	es Values		
Search for ERP Product		Search	○ Not Assigned	Assigned			
ERP Product	ERP Description			ERP Prod Category	ERP Prod Class	Default	Action
66516	GLOVES POWDER FREE	NITRILESMALL 7 MIL 100/BOX BLAC	к	DISPOSABLE GLOVES	R	Ľ	Edit Product Detail 🔻
66517	GLOVES POWDER FREE	NITRILEMEDIUM 7 MIL 100/BOX BL	ACK	DISPOSABLE GLOVES	R		Edit Product Detail 🔹
66518	GLOVES POWDER FREE	NITRILELARGE 7 MIL 100/BOX BLAC	к	DISPOSABLE GLOVES			Edit Product Detail
66519	GLOVES POWDER FREE	NITRILEEXTRA LARGE 7 MIL 100/BO	X BLK	DISPOSABLE GLOVES			Edit Product Detail
	50 🔻 items per	page					1 - 4 of 4 items

- 7. Click the Attributes Tab and search for the name you assigned the attribute set.
- 8. Click Assign. Once clicked, the attribute will disappear from the Not Assigned view, and you'll need to click the Assigned radial button to view/confirm the attribute has been assigned to this page.

Description Left Description ERP Products Attributes Related Produ	cts SEO Page Tabs Groups Publish History Images Attributes	s Values	
size Search	● Not Assigned ○ Assigned		
Attribute Name	Published Name	Туре	Action
Size	Size	User Defined	Assign 🔺
H I H 10 T items per page			1 - 1 of 1 items 🖒

9. Click the Attributes Values Tab and select an attribute value for each asset in the far right column.

Description Left Description ERP Products Attributes	Related Products SEO Page Tabs Groups Publish Hist	tory Images Attributes Values		
ERP Product	ERP Description	Image	Size	
66516	GLOVES POWDER FREE NITRILESMALL 7 MIL 100/BOX BLACK	View	Small 🗸	•
66517	GLOVES POWDER FREE NITRILEMEDIUM 7 MIL 100/BOX BLACK	View	Medium ~	
66518	GLOVES POWDER FREE NITRILELARGE 7 MIL 100/BOX BLACK	View	Large 🗸	
66519	GLOVES POWDER FREE NITRILEEXTRA LARGE 7 MIL 100/BOX BLK	View	Extra Large 🗸	

10. Save and Publish the Product Code Page. You can view the new drop down menu on it now.

Note: You may add more than one user defined set of attributes to a single product code page.

For Example: This business wants one product code page that has around 20 different helmets for rent attached to it. Each helmet is a different size and color.

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reduces / Froduce Code Detail							
lelmet & Goggles			Last Publishe	ed By: subid 02/19/2025 09:53 AM	ancel Save And Add New	Save Preview	Publish
HelmetGoggles	Title:	Helmet & Goggles					
Helmets & Goggles				Q Clear Category			
standard		▼ Related To Rental Type: Rental	Active: 🔽	Related Product Sort Order:	Product Code Title		•
Different Sizes & Color	rs Available						
t Description Rental Assets Attributes R	Related Products	SEO Page Tabs Groups Publish History Images Attrib	utes Values				
Search	h	🔿 Not Assigned 🖲 Assigned					
	Pul	ublished Name	Туре			Action	
	Size	re	User Defined			Unassign	•
	Colo	lor	User Defined			Unassign	
► 10 T items per page						1 - 2 of 2 items	¢
	Helmet& Goggles       Helmet& Goggles       Helmet& & Goggles       Standard       Different Sizes & Colo       Rental Assets       Attributes       Dutes	Helmet & Goggles       Helmet & Goggles       Helmet & Goggles       Standard       Different Sizes & Colors Available       ft Description       Rental Assets       Attributes       Related Products       Dutes       Search       Interview       Interview       Interview       Interview       Interview       Interview       Interview	Helmet & Goggles         Helmet & Goggles         Title:         Helmet & Goggles         Standard         Image: Standard <td>Helmet &amp; Goggles Last Publishe     Helmet &amp; Goggles Title:     Helmet &amp; Goggles     Helmet &amp; Goggles     Itemest &amp; Goggles     Related To Rental Type:     Rental Assets     Attributes     Related Products     Search     Not Assigned @ Assigned     Type     Size     User Defined     Last Published Name     Type     Size     User Defined     Locolor     User Defined</td> <td>Helmet &amp; Goggles Title:   Helmet &amp; Goggles Title:   Helmet &amp; Goggles Clear Category   Standard Related To Rental Type:   Rental Assets Attributes   Related Products SEO   Published Name Type   Size User Defined   Color User Defined   Color User Defined</td> <td>Helmet &amp; Goggles Title:     Helmet &amp; Goggles     Title:     Helmet &amp; Goggles     Clear Category     Image: Clear Category     Related To Rental Type:     Rental Assets     Attributes     Related Products     Standard     Related Products     Standard        Related Products     Standard        Related Products                 Related Products   <!--</td--><td>Helmet &amp; Goggles Last Published By: subid 02/19/2025 09:53 AM Carel Save And Add Nav Save Product     Helmet &amp; Goggles     Title: Helmet &amp; Goggles     It lemets &amp; Colors Available     It lescription     Related Product Store SEO     Published Name     Type     Attributes Related Products     Stareh     Not Assigned     Assigned     User Defined     User Defined     User Defined     User Defined     User Defined     User Defined     It lettems per page</td></td>	Helmet & Goggles Last Publishe     Helmet & Goggles Title:     Helmet & Goggles     Helmet & Goggles     Itemest & Goggles     Related To Rental Type:     Rental Assets     Attributes     Related Products     Search     Not Assigned @ Assigned     Type     Size     User Defined     Last Published Name     Type     Size     User Defined     Locolor     User Defined	Helmet & Goggles Title:   Helmet & Goggles Title:   Helmet & Goggles Clear Category   Standard Related To Rental Type:   Rental Assets Attributes   Related Products SEO   Published Name Type   Size User Defined   Color User Defined   Color User Defined	Helmet & Goggles Title:     Helmet & Goggles     Title:     Helmet & Goggles     Clear Category     Image: Clear Category     Related To Rental Type:     Rental Assets     Attributes     Related Products     Standard     Related Products     Standard        Related Products     Standard        Related Products                 Related Products </td <td>Helmet &amp; Goggles Last Published By: subid 02/19/2025 09:53 AM Carel Save And Add Nav Save Product     Helmet &amp; Goggles     Title: Helmet &amp; Goggles     It lemets &amp; Colors Available     It lescription     Related Product Store SEO     Published Name     Type     Attributes Related Products     Stareh     Not Assigned     Assigned     User Defined     User Defined     User Defined     User Defined     User Defined     User Defined     It lettems per page</td>	Helmet & Goggles Last Published By: subid 02/19/2025 09:53 AM Carel Save And Add Nav Save Product     Helmet & Goggles     Title: Helmet & Goggles     It lemets & Colors Available     It lescription     Related Product Store SEO     Published Name     Type     Attributes Related Products     Stareh     Not Assigned     Assigned     User Defined     User Defined     User Defined     User Defined     User Defined     User Defined     It lettems per page

Description Left Description Rental Assets	Attributes Related Products SEO Page Tabs	Groups Publish History Images Attribute	es Values	
Asset Master ID	Asset Master Description	Image	Size	Color
32	Helmet and Goggles Black SML YTH		Youth - Small 🗸	Black 🗸
27	Helmet and Goggles Black MED YTH		Youth - Medium 🗸	Black 🗸
17	Helmet and Goggle Black 2XL		Adult - 2XL 🗸	Black 🗸
18	Helmet and Goggle Hi Vis 2XL		Adult - 2XL 🗸	High Visibility 🗸
19	Helmet and Goggles White 2XL		Adult - 2XL 🗸	White 🗸

When the second attribute value does not contain any assets that are also tagged with the first selected attribute value, it will be greyed out (and vice versa).

#### **HELMET & GOGGLES**

Please Select a Product						
Size	Youth - Large	•				
Color	Color					
Quantity	Color					
Begin	Black					
Availability:	White					
Estimated Cost:	High Visibility					

#### **HELMET & GOGGLES**

#### **HELMET & GOGGLES**

Please Select a Product	Please Select a Product
	Size A
Size •	Color Youth - Large
Color High Visibility	Youth - XL
Quantity	Adult - Small
Quantity	Adult - Medium
Begin Click Calendar Icon to Select Date	Adult - Large
Availability:	Adult - XL
Estimated Cost:	A Share





### Manually Adding Filter and Info Attributes

- 1. Click Product Attributes from the Menu on the Left
- 2. You can search (by status) for Active or Inactive Product Attributes to edit/delete.
- 3. Click Add (top right) to Create a new attribute
- 4. Fill out Name and Published Name. These are typically the same and for this example we will use the name "Size". Make sure the Type is set to Filter and Info and that the active checkbox is checked. Click Save.

Selling (Selling	) 🗸		subid   💠 💿					
Home / Product Attributes / Attribute								
^			Changed by: Cancel Save					
Name:	Size	Published Name: Size	Active: 🗹					
Enable Color Codes:	or Images: Type: Filter And Info	•						

5. Click Add to add each size attribute. You can leave the Sort Order blank when typing in each value, for each new attribute. The software will automatically number them. You can rearrange these in any order you want and this sort order will be how the attributes are sorted in the navigation pane on the correlating category page(s). Click Save in the top right corner when you are finished adding all attribute values.

Home / Product Attributes / Attribute							
A Size					Changed by: n	ull invalid date	ancel Save
Name: Size		Published Name:	Size		Active:	9	
Enable Color Codes: 📋 or Images: 📋 Type:	Filter And Info	•				Ad	a
Value	Color Code	Image		Sort Order *	Default	Action	
1/8"				1		Edit	î
174*	Attribute Detail		×	2		Edit	•
3/8"	Value: 18			3		Edit	•
1/2*				4		Edit	· · ·
3/4*	Default:	Sort Order:		5		Edit	•
1*			Cancel Save	6		Edit	*
1-1/4*				7			*
Product Attributes / Attribute						Changed by: n	ull Invalid date
Product Attributes / Attribute		Published Name:	Size			Changed by: n Active:	ull invalid date
/ Product Attributes / Attribute Size or Codes: or Images: Type:	Filter And Info	Published Name:	Size			Changed by: n	ull Invalid date
/ Product Attributes / Attribute	Filter And Info	Published Name:	Ste	Sort Order		Changed by: n Active:	ull Invalid date
/ Product Attributes / Attribute	Filter And Info	Published Name:     The second s	Stre	Sort Order	▲ 1	Changed by: n Active:	uli Invalid date
Product Attributes / Attribute	Filter And Info	Published Name:     The second s	Ste	Sort Order	▲ 1 2	Changed by: n Active:	Attion
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/ Product Attributes / Attribute	Filter And Info	Published Name:	See	Sort Order	▲ 1 2 3 4	Changed by: n Active:	Action Eds Eds Eds Eds
/ Product Attributes / Attribute	Filter And Info Color Code	Published Name:  Published Name:  Image Im	Size	Sort Order	▲ 1 2 3 4 5	Changed by: n Active:	A Action Edit Edit Edit

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6. Click the Product Codes menu item on the left and navigate to a product code page with multiple assets.

You can see below we have multiple assets assigned to this product code page. If you need to add more assets, click the Not Assigned radial button and search for the asset to add and then click assign.

Desc	ription Left Descrip	ERP Products	Attributes Related Product	SEO Page Tabs	Groups Publish History Images Attribut	es Values		
Se	arch for ERP Product		Search	○ Not Assigned	Assigned			
ERP	Product	ERP Description			ERP Prod Category	ERP Prod Class	Default	Action
6651	6	GLOVES POWDER FREE	NITRILESMALL 7 MIL 100/BOX BL	ACK	DISPOSABLE GLOVES	R	¥	Edit Product Detail
6651	7	GLOVES POWDER FREE	NITRILEMEDIUM 7 MIL 100/BOX	BLACK	DISPOSABLE GLOVES	R		Edit Product Detail
6651	8	GLOVES POWDER FREE	NITRILELARGE 7 MIL 100/BOX BL	ACK	DISPOSABLE GLOVES			Edit Product Detail
6651	9	GLOVES POWDER FREE	NITRILEEXTRA LARGE 7 MIL 100/	BOX BLK	DISPOSABLE GLOVES			Edit Product Detail
H		50 🔻 items per p	page					1 - 4 of 4 items

- 7. Click the Attributes Tab and search for the name you assigned to the attribute set.
- 8. Click Assign. Once clicked, the attribute will disappear from the Not Assigned view, and you'll need to click the Assigned radial button to view/confirm the attribute has been assigned to this page.

Description Left Description ERP Products Attributes Related Proc	lucts SEO Page Tabs Groups Publish History Images Attribut	es Values	
Search for Attributes Search	🔿 Not Assigned 🖲 Assigned		
Attribute Name	Published Name	Туре	Action
Size	Size	Filter and Info	Unassign 🗸
(e) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )			

9. Click the Attributes Values Tab and select an attribute value for each asset in the far-right column.

Description Left Description ERP Products Attributes	Related Products SEO Page Tabs Groups Publish Hist	ory Images Attributes Values	
ERP Product	ERP Description	Image	Size
4385001800	1/8" 125# Bronze Threaded 90°Elbows	View	1/8" 🗸
4385001820	1/4" 125# Bronze Threaded 90*Elbows	View	1/4" 🗸
4385001840	3/8" 125# Bronze Threaded 90°Elbows	View	3/8" ~
4385001860	1/2" 125# Bronze Threaded 90°Elbows	View	1/2" 🗸
4385001880	3/4" 125# Bronze Threaded 90°Elbows	View	3/4" 🗸
4385001900	1" 125# Bronze Threaded 90° Elbows	View	1" ~
4385001920	1-1/4" 125# Bronze Threaded 90° Elbows	View	1-1/4" 👻
4385001940	1-1/2" 125# Bronze Threaded 90° Elbows	View	1-1/2" ×
4385001960	2" 125# Bronze Threaded 90° Elbows	View	2" 🗸
4385001980	2-1/2" 125# Bronze Threaded 90" Elbows	View	2-1/2"
4385002000	3" 125# Bronze Threaded 90° Elbows	View	3° 🗸 🗸

10. Save and Publish the Product Code Page.

Note: You may add more than one attribute to a single product code page.



11. Take note of the category that the product code page is assigned to:

A Home / Product Codes / Product Code Detail								
▲ 360 - 125# Bronze Threaded 90° Elbows Last Publishe			Last Published By: subid 06/30/	2025 10:10 AM Cancel Save And Add New Save Preview Publish				
Product Code:	360	Title: 125# Bronze Threaded 90° Elbows						
Category:	Fittings\Bronze Fittings\Bronze Leaded\		Q Clear Cate	egory				
Template:	Standard	▼ Active: ✓ Related Pro	duct Sort Order: Product Code Title	×				
Marketing Highlight: ASC Engineered Solutions								
Description Left	Description ERP Products Attributes	Related Products SEO Page Tabs Groups Publish F	History Images Attributes Values					
ERP Product		ERP Description	Image	Size				
4385001800		1/8" 125# Bronze Threaded 90°Elbows	View	1/8" 🗸				
4385001820		1/4" 125# Bronze Threaded 90°Elbows	View	1/4" ~				
4385001840		3/8" 125# Bronze Threaded 90°Elbows	View	3/8" 🗸				
4385001860		1/2" 125# Bronze Threaded 90°Elbows	View	1/2" ~				
4385001880		3/4" 125# Bronze Threaded 90°Elbows	View	3/4" 🗸 🗸				

- 12. In the left menu, click Categories, then Category Detail. Click the Search Icon and Navigate to the category where the product code page is assigned, double click it to edit.
- 13. The first tab on this category page is titled Attribute Filters. You will need to select the Filter and Info attribute you created (it will become highlighted) and then click the Add button to move it from the Available Attributes column to the Promoted Attributes column. Save & Publish the category detail page.

A Home	-16	Home / Categories / Category Detail		
Categories		A Ecommerce Categories Last Published by: subid 66/30/2025 10:18 AM Cance Save I News		
Setup Category Tree Category Detail		Fittings/Bronze Fittings/Bronze Leaded	_	
Product Codes	11.	Template: Standard		
Products ERP		Attribute Riters SEO Publish History Images Landing Page		
Product Code Groups		Available Attributes Promoted Attributes		
Drockurt Attributes		Material Size	-	
1		Color		
V Locations		Select End Connections Addition		
aj site		Pressure Class Recorder M		
L Upload Files		Allay		
= Import/Export >		Schedule		
Reports		Finsh		
		Choose an Outlet		
		Select Gasket Material		
		Select O-Ring		

14. View the category page on your ecom site and you will see the filter navigation on the left hand side. You may need to hard refresh (CTRL + F5), clear your cache, or open the site in an incognito tab to see the updated changes. If not, run a full site publish and check again.

If you have any issues, please reach out to your Digital Experiences Consultant, Account Manager, or the Support Team through the usual channels.